

INFORMATION ON THE PROCESSING OF PERSONAL DATA FOR THE WEBSITE WWW.LAWANDLITERATURE.UNIURB.IT
(hereinafter "the site")

This Privacy Policy is provided in compliance with the obligations deriving from national legislation (Legislative Decree no. 196 of 30 June 2003, Personal Data Protection Code as amended by Legislative Decree 101/2018) and EU legislation (European Data Protection Regulation no. 2016/679 or GDPR), and subsequent amendments). This website respects and protects the privacy of visitors and users, making every possible and proportionate effort not to infringe the rights of users.

The purpose of this privacy policy is to provide maximum transparency regarding the information that the site collects and how it is used.

Data Controller and Data Protection Officer

The Data Controller is the University of Urbino Carlo Bo, herein represented by its duly authorised Rector.

The contact details of the Data Controller are: Via A. Saffi, 2 - 61029 Urbino (PU) - Italy - Telephone: 0722-305343 - e-mail: rettore@uniurb.it - PEC: amministrazione@uniurb.legalmail.it

The contact details of the Data Protection Officer - Data Protection Officer (DPO) are: Via Veterani, 36 - 61029 Urbino (PU) - Italy - Telephone: +39 0722 305234 - e-mail: rpd@uniurb.it - PEC: rpd@uniurb.legalmail.it.

Purpose of processing

Personal data will be processed by the Italian Society for Law and Literature (ISLL) - at the Department of Law - University of Urbino Carlo Bo, via Matteotti n. 1, 61029 Urbino (PU), tel. 0722.303200, e-mail: lawandliterature@uniurb.it.

Only personal data voluntarily provided by the data subject at the time of application, such as name and surname, e-mail address, profession and institution, curriculum vitae, will be processed. The activities of data collection and subsequent processing will be aimed exclusively at managing the membership request, entering the name and curriculum vitae on the ISLL's membership page on its website, and sending periodic updates on initiatives (in the form of a newsletter).

No advertising or direct sales material is sent, including for the purpose of carrying out market research or commercial communication.

Legal basis of processing

The legal basis of the processing is Art. 6(1)(e) GDPR; therefore the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller.

Subscription to the newsletter is free and free of charge but, if the data subject subscribes to it, the provision of data is necessary and failure to provide it means that it cannot be sent. The interested party may unsubscribe at any time by writing to lawandliterature@uniurb.it.

Processing methods

Personal data are processed exclusively by automated tools for the time strictly necessary to achieve the purposes. The data is stored in the University of Urbino's computer system.

The personal data will be processed in the manner indicated by law (Art. 5 GDPR), which provides, among other things, that the data shall be

- processed in a lawful, correct and transparent manner ("lawfulness, correctness and transparency");
- collected for specified, explicit and legitimate purposes as set out above and subsequently processed in a way that is not incompatible with those purposes ("purpose limitation"); and
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ("data minimisation"); and
- accurate and, where necessary, kept up to date; all reasonable steps will be taken to delete or rectify in a timely manner data that is inaccurate in relation to the purposes for which it is processed ("accuracy");
- retained until you request cancellation from the newsletter or from ISLL ("retention limitation");
- processed in a manner that ensures adequate security of personal data, including protection, by appropriate technical and organisational measures, against unauthorised or unlawful processing and accidental loss, destruction or damage ("integrity and confidentiality"). The processing will be carried out by computer or other electronic communications system, with organisational methods and logics strictly related to the purposes indicated. In particular, the site management software is constantly updated and regularly scanned for viruses and dangerous code.

The data may be subject to processing in anonymous form for the performance of statistical and research activities aimed at improving the services offered.

Use of Cookies

The management of the site uses a technology called "cookies", small text fragments that the website sends to the browser of the data subject, to be stored and retransmitted to the same site on the next visit.

The site makes use of "third party" content and services as a result of the incorporation of external resources or the implementation of technologies capable of extending its functionality and improving the browsing experience of its users. It is possible, therefore, that while visiting the site, some technical and/or profiling cookies are sent by third parties to the terminal used by users, without the Data Controller being aware of them or being able to intervene on them.

Below is a list of the services activated on this website, including links to the relative privacy and cookie policies:

- Font Awesome web fonts - [Privacy policy Font Awesome](#)
- Google Fonts web fonts - [Privacy policy Google Fonts](#)
- Embedding of Youtube videos (domain youtubenocookie.com) - [Privacy policy Youtube](#)
- Bootstrap (CSS/JS) embedding via CDN Jdeliver.net - [Privacy policy CDN Jdeliver](#)
- Data traffic analysis by Google Analytics (Google Tag Manager) with anonymisation of IP addresses - [Privacy policy GA](#) – [Terms of service](#)
- Data traffic analysis by Web Analytics Italia (Matomo) - [Privacy policy WAI](#) - [Cookies used by matomo](#)
- Application monitoring via NewRelic - [Privacy Policy NewRelic](#) - [Cookie policy](#)
- Embedding of street maps hosted on the Open Street Map web platform - [Privacy policy Open Street Map](#)
- Embedding of reports through the Microsoft Power BI web platform - [Privacy and cookie policy Power BI](#)

For further information on the services listed above and to find out how to opt-out please refer to the relative privacy policies.

For more detailed information please refer to the cookies policy of the University website.

Categories of Authorised Parties and Recipients of personal data

The personal data provided may be processed by parties authorised to process data or by parties involved in the organisation of the site (e.g. administrative staff or system administrators) or by external parties (such as third-party technical service providers, hosting providers or IT companies), appointed as external data processors. In any case, your data will not be disseminated, with the sole exception of the above-mentioned publication of your name and academic curriculum on the members' page on the site.

Transfer of data abroad

The site does not transfer any data abroad.

Rights of the data subject

In your capacity as data subject, you have the right to request from the University, as Data Controller, pursuant to articles 15, 16, 17, 18, 19 and 21 GDPR:

- access to your personal data and to all the information referred to in Article 15 GDPR;
- rectification of inaccurate personal data and supplementation of incomplete personal data pursuant to Article 16 GDPR;
- the deletion of your data, with the exception of those contained in records that must be compulsorily kept by the University and unless there is an overriding legitimate reason to proceed with the processing as per Article 17 GDPR;
- a limitation of processing where one of the cases referred to in Article 18 GDPR applies.

You also have the right:

- to object to the processing of your personal data, without prejudice to what is provided for with regard to the necessity and obligatory nature of the processing for the purposes of establishing the relationship referred to in Article 21 GDPR;
- to revoke any consent given for non-compulsory data processing, without prejudice to the lawfulness of the processing based on the consent given before revocation.

Procedures for exercising rights

You may exercise any and all of the above rights by sending an e-mail to the Data Protection Officer at the following e-mail address: rpd@uniurb.it; PEC: rpd@uniurb.legalmail.it

Complaint

In your capacity as data subject, you also have the right to lodge a complaint with the Data Protection Authority pursuant to Article 77 GDPR, in accordance with the procedures set out at: <https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/4535524> or to take legal action (Article 79 GDPR).